



## **PSSC Meeting Minutes**

**Date:** April 24, 2026

**Time:** 6:00pm

**Location:** RES Tech Lab

### **1. Welcome**

The meeting was called to order by PSSC Chair, Erica Marney.

### **2. Attendance**

Present:

Matthew Dixon, Erica Marney, Katie Snowdon, Kathy Sleigh, Manon LeBlanc-Hill, AJ Harris, Mohammad Tehrani, Amanda Matchett, Patricia MacMillan, Samantha Townsend, Jared Corbin

### **3. Approval of Previous Minutes**

The previous meeting minutes were presented by PSSC Chair, Erica Marney.

- Motion to approve: Kathy Sleigh
- Seconded by: Samantha Townsend

### **4. Presentations & Reports**

*AJ Harris – Artificial Intelligence*

- Mr. Harris shared that he is currently involved in an AI cohort within the district.
- He summarized the AESD AI documents, highlighting the importance of safety and the use of district-vetted applications (trusted and restricted tools).
- Emphasized that AI use should be connected to curriculum outcomes.
- Introduced several AI tools, including:
  - Curipod
  - Diffit
  - Padlet

- Copilot
- ChatGPT
- SchoolAI
- Byte AI
- Canva
- Teachers were given time to explore these tools during a professional learning session led by Mr. Harris.
- He also shared examples of how he has used AI in his classroom to support curriculum delivery.

*Manon LeBlanc-Hill – SPR (Literacy)*

- This year’s literacy goal has focused on implementing more structured instruction in:
  - Phonics
  - Morphology
  - Fluency
- Progress is being tracked through report card data.

Term 1 Success Rates:

- English: 70%
- French Immersion: 79%

Term 2 Success Rates:

- English: 73%
- French Immersion: 80%
- EGLA and Word Study assessments are also being used to measure progress.
- Phonics scores have improved with each assessment cycle (measured every two months).
- Fluency data (using ORF assessments) showed significant improvement between October and January.

*Katie Snowdon – EST-Resource Update*

- Provincial exams will take place over the next four weeks in:
  - Grade 4 English Reading

- Grade 4 Science
- Grade 5 French Immersion Reading
- Grade 5 Math
- The team is preparing for student transitions to middle school. A meeting with the RMS team is scheduled for tomorrow.
- The ESS team is also meeting with incoming Kindergarten students who will require additional support.
- A Pre-K Day for all incoming Kindergarten students will take place in May.

*Erica Marney – Proposed Calendar Change*

- The proposed calendar change is once again under consideration.
- Members were invited to share feedback during the meeting or email Erica with their thoughts.

*Alex Morton – DEC Report / Updates*

- Alex Morton was not in attendance.

**5. School Updates – Matt Dixon**

Upcoming Events

- Scholastic Book Fair: April 27–30
- Earth Day (April 22): Students were encouraged to wear blue, green, and brown.
- Drama Production: *Cinderella, If the Shoe Fits* — April 23 at 6:00 p.m.
  - A silent auction will also take place.
  - Many prizes have been donated.

Transition Meetings

- Riverview Middle School transition meetings are currently underway.
- A meeting with administration, resource staff, guidance, and the behavior mentor is scheduled for tomorrow.

Field Trips

- Grade 5 – TransAqua
- Riverview Middle School visit

### Inclusive Playground Fundraising Update

- The “Permanent Feathers – Alumni, Staff, Students” fundraiser is ongoing.
- Community members can purchase a feather and have their name placed on a brick featuring a feather design.
- The fundraiser is being promoted on Facebook.

### **6. Adjournment**

The meeting was adjourned at 7:22 p.m. by Erica Marney.